

ID Helpsheet – Assignments of Life Assurance and Investment Bonds

Where you have instructed us to assign **Life Assurance Policies, Pension Nominations** or **Investment Bonds** into Trust, the provider will require identification from **you and all your Trustees** before they will complete this.

Where we are instructed to assign investment bonds or segments of a bond out of Trust, the provider will require identification from the individuals receiving the investment or segments.

All providers have different requirements which they also change and review from time to time. As a result it is not possible for us to confirm in advance what documentation may be accepted by the provider in order to successfully assign the policies to the intended destination.

The Options

We suggest that your Adviser confirms directly with the provider what ID will be accepted in order to complete the assignment.

They should then arrange for this to be provided to us when the signed assignment is sent back to our offices in order to allow us to forward it to the provider.

Please note that the provider's requirements can be very strict, and the assignment will not be completed until they are complied with and the provider is satisfied that the documentation meets the standards they set.

Where you have multiple policies or investments

If you have multiple policies with different providers, we will require multiple sets of ID to send to each provider. Once the provider is sent the ID it is unlikely they will return it, and waiting to receive the ID documentation will significantly slow up the process of assigning the policy or investment to trust.

We suggest that documentation is sent to us via Signed For delivery to ensure receipt.

Providers may also request that their own Expression of Wishes Form is completed. If one is required, we will send it to you separately to be completed and returned to us so that we may forward it to the provider.